





**Janus International Hospitality Student Exchange**  
 US State Department Designated J-1 Sponsor Agency

16102 Theme Park Way, Doswell, Virginia 23047  
 Toll Free: 1-866-249-3888 Fax: 1-804-876-3113

**JOB DESCRIPTION: XANTERRA PARKS MT. RUSHMORE**  
**LOCATION: KEYSTONE, SOUTH DAKOTA**

EMPLOYER INFORMATION	
<b>EMPLOYER</b>	<ul style="list-style-type: none"> <li>XANTERRA MT. RUSHMORE, KEYSTONE, SOUTH DAKOTA</li> <li>13000 SD Hwy 244 Bldg 81, Keystone, SD 57751</li> <li><a href="http://www.mtrushmorenationalmemorial.com">www.mtrushmorenationalmemorial.com</a></li> </ul>
<b>JOB TITLE</b>	<ul style="list-style-type: none"> <li><b>Food Attendant</b></li> </ul>
<b>JOB DESCRIPTION</b>	<ul style="list-style-type: none"> <li>Employee will be placed in a position upon arrival based on skills and employer's needs. Positions responsible for food preparation, cafeteria work, fast food operation, dish/pot machine operation, maintenance of sanitation standards in kitchen, dining room and snack bar. Students should be ready to prepare, serve food, fast food operation, dish machine, clean table, maintain sanitation standard. Be physically fit</li> </ul>
<b>ENGLISH LEVEL</b>	<ul style="list-style-type: none"> <li>Intermediate - Fluent</li> </ul>
EMPLOYMENT POSITION INFORMATION	
<b>WORK DATES</b>	<ul style="list-style-type: none"> <li>Earliest Work <b>Start Date: May 14<sup>th</sup></b></li> <li>Latest Work <b>Start Date: June 25<sup>th</sup></b></li> <li>Earliest Work <b>End Date: September 7<sup>th</sup></b></li> <li>Latest Work <b>End Date: September 30<sup>th</sup></b></li> </ul>
<b>HOURLY RATE PAY</b>	<ul style="list-style-type: none"> <li><b>\$7.75 per regular hour.</b> Overtime rate is 11.62/HR after 48 hours per week</li> </ul>
<b>AVERAGE # OF HOURS</b>	<ul style="list-style-type: none"> <li>32 - 40 hours average for the whole program (not guaranteed) per week (After orientation, training &amp; achievement of satisfactory performance). Some students work lot of hours during the busy weeks, which depends on student's performance and work ethic</li> </ul>
<b>PAYCHECK FREQUENCY</b>	<ul style="list-style-type: none"> <li>Paychecks paid every 2 weeks</li> </ul>
<b>MEAL DISCOUNT</b>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Yes (meals provided) <input type="checkbox"/> No</li> </ul>
<b>TRANSPORTATION TO WORK</b>	<ul style="list-style-type: none"> <li>Employer is providing assistance</li> </ul>
<b>UNIFORM REQUIREMENTS</b>	<ul style="list-style-type: none"> <li>Uniform is provided. No charge if returned. Please bring the following items with you: 1.Black pants 2.Tuck in shirts 3. Comfortable shoes with no open-toes 4. Black or brown belt</li> </ul>
<b>GROOMING CODE</b>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Yes. Facial hair for men should be clean shaven and hair above collar length. Good personal hygiene is a must, including daily shower and bath and use of deodorant. No visible tattoos or facial piercing during work</li> </ul>
<b>REASONABLE EXPECTATION</b>	<ul style="list-style-type: none"> <li>Much depends on the economic conditions in the U.S. during your employment here. We can make no guarantee of overtime or the availability of second (part-time) jobs. <b>If you find a part time job, please make sure that you prioritize your obligation to your primary employer. J-1 Participants are not allowed to get a part time/new job without sponsor's approval and vetting</b></li> </ul>
HOUSING INFORMATION	
<b>HOUSING ADDRESS</b>	<ul style="list-style-type: none"> <li>13000 Hwy Bldg 81, Keystone, SD, 57751</li> </ul>
<b>COST OF HOUSING</b>	<ul style="list-style-type: none"> <li><b>\$91 per week for housing and all meals and wifi!</b></li> </ul>
<b>HOUSING COLLECTION</b>	<ul style="list-style-type: none"> <li>Payroll deduction</li> </ul>
<b>HOUSING DEPOSIT</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>HOUSING DEPOSIT REFUND</b>	<ul style="list-style-type: none"> <li>NA</li> </ul>
<b>HOUSING FEATURES</b>	<ul style="list-style-type: none"> <li>Dormitory type of housing with 2 student in 1 room</li> </ul>
<b>HOUSING AMENITIES</b> *Some of the housing amenities may no longer be available upon your arrival.	<ul style="list-style-type: none"> <li>Bed: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</li> <li>Closet: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</li> <li>Gym inside facility: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</li> <li>Lounge room inside facility: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</li> <li>Public kitchen inside facility: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</li> </ul>

	<ul style="list-style-type: none"> <li>• Shared Bathroom: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</li> <li>• Internet access: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</li> </ul>
<b>SOCIAL SECURITY INFORMATION</b>	
<b>SOCIAL SECURITY OFFICE</b>	<ul style="list-style-type: none"> <li>• STE 201 605 MAIN ST, RAPID CITY, SD 57701</li> </ul>
<b>HOW AND WHEN TO APPLY FOR SOCIAL SECURITY</b>	<ul style="list-style-type: none"> <li>• The Social Security Administration suggests that you wait 10 days after arrival to apply. Employers provide assistance in applying for Social Security Number. It usually takes 2-4 weeks before the Social Security Cards arrive</li> </ul>
<b>SOCIAL SECURITY WEBSITE</b>	<ul style="list-style-type: none"> <li>• <a href="http://www.ssa.gov">www.ssa.gov</a></li> </ul>
<b>AREA INFORMATION</b>	
<b>AVERAGE TEMPERATURE</b>	<ul style="list-style-type: none"> <li>• Summer temperature from 60s to 80s F (10s - 20s C) <a href="http://www.weather.com">www.weather.com</a></li> </ul>
<b>WHAT TO WEAR</b>	<ul style="list-style-type: none"> <li>• Clothing for mild, warm weather: comfortable shoes, shorts, rain jacket</li> </ul>
<b>INFORMATION WEBSITE</b>	<ul style="list-style-type: none"> <li>• Job sites: <a href="http://www.janus-international.com">www.janus-international.com</a>, <a href="http://www.mtrushmorenationalmemorial.com">www.mtrushmorenationalmemorial.com</a></li> <li>• Visitor sites: <a href="http://www.mtrushmorememorial.com">www.mtrushmorememorial.com</a></li> </ul>
<b>NEAREST CITY</b>	<ul style="list-style-type: none"> <li>• Keystone, SD – 1 mile</li> <li>• Hill City, SD – 5 miles</li> <li>• Rapid City, SD - 30 miles</li> </ul>
<b>NEAREST AIRPORT</b>	<ul style="list-style-type: none"> <li>• Rapid City Airport (RAP) Students need to arrive on Monday before Orientation for free shuttle. Make sure to contact Xanterra Mt. Rushmore manager Roy Stanford prior to your flight to Rapid City Airport. Roy's e-mail: <a href="mailto:rstanford@xanterra.com">rstanford@xanterra.com</a> or phone number: 605-574-2515 (ext 103). Otherwise pay taxi fare for the trip from Rapid City Regional Airport. Fees are based on distance and occupancy</li> </ul>
<b>XANTERRA MT. RUSHMORE WEEKLY TRIP DETAILS</b>	<ul style="list-style-type: none"> <li>• Rapid City stores for personal needs: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</li> <li>• Bank: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</li> <li>• Various local attractions: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</li> <li>• Keystone, SD: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</li> <li>• Custer State Park: <input checked="" type="checkbox"/> YES (discount passes available) <input type="checkbox"/> NO</li> </ul>
<b>AREA FACTS</b> 	<ul style="list-style-type: none"> <li>• There is more than gold in the Black Hills of South Dakota. Above dense forests and pristine streams, the Mount Rushmore National Memorial represents a national treasure</li> <li>• Symbolizing the ideals of freedom and democracy, it is a tribute to four presidents: George Washington, Thomas Jefferson, Theodore Roosevelt and Abraham Lincoln and their invaluable contributions to the United States. Mount Rushmore National Memorial represents not only the past, but also a promise for the future. It is a place surrounded by American history, where the names of Gutzon Borglum and Crazy Horse are still heard; where the buffalo once again run free in Custer State Park and the vision of the Keystone miners still cast a dim shadow on long deserted claims</li> </ul>
<b>ADDITIONAL INFORMATION</b> 	<ul style="list-style-type: none"> <li>• Your job may not be available if you arrive late. When you obtain your travel itinerary, please email it to Janus International at <a href="mailto:student@janus-international.com">student@janus-international.com</a>. Please note that you are responsible for verifying your university schedule prior to your travel arrangements. You must obtain approval from Janus International and/or your employer of any changes in your Job Start or Job Ending dates prior to your arrival in the U.S. If your employer is unable to accept that change, they have the right to cancel your Job Agreement. After your arrival in the U.S., any unauthorized employment transfer may result in program cancellation</li> <li>• <b>All information is current as of today (October 18, 2013), some changes may apply</b></li> </ul>

MT. RUSHMORE, SOUTH DAKOTA SUMMER 2013:





**STUDENTS HOUSING IMAGES AS OF SUMMER 2013:**

