

## JANUS INTERNATIONAL HOSPITALITY STUDENT EXCHANGE

### Agreement Terms for the Work and Travel Program

To complete your application, please take the time to carefully read these terms and guidelines. If you agree to the conditions and statements outlined below, please put a check mark next to each item, then sign and date the bottom of this page before submitting. Ask questions if you do not understand any part.

- I understand that the purpose of J-1 Work & travel is cultural exchange and I will make every effort to take part in cultural exchange activities
- I will follow and obey all local, state and U.S. federal statutes, laws and Program Rules
- I must contact Janus within 10 days of my arrival to the U.S. or my program will be terminated
- If I start work at any initial, replacement or additional job that is not vetted by Janus, my program will be terminated
- I must provide a valid email address to Janus International. I am required to check this email and promptly answer emails sent to me by Janus
- I must respond to Janus International's monthly monitoring outreach or Janus must terminate my program
- I should leave my job only after discussions with Janus and receiving written approval from Janus as my sponsor
- I understand that there are certain positions in which I may not work, as specified in the US Department of State's J-1 program regulations.
- I understand that most J-1 jobs require hard physical work such as cleaning, lifting, standing, pushing, bending, etc.
- My employer will require me to do my job. It is my responsibility to complete my work to the best of my ability with a positive and professional attitude
- I understand that my weekly hours will vary based on the economy and my employer's business levels
- I understand that my program will be terminated if I arrive to the US and do not report to work at my pre-placed job
- Janus may terminate my participation if my conduct or actions damage the J-1 Program
- I will honor my Job and Work and Travel Program Agreements, policies and terms
- I understand that if I'm dismissed from my primary employer my program may be shortened or terminated depending on the situation
- If Janus withdraws my sponsorship, I will leave the U.S. and return home within 10 days
- If I remain in the U.S. illegally, I can be arrested, deported and denied future entry
- If I stay illegally, I understand that Janus is required by U.S. law to advise the U.S. Gov't
- I know that my full-time job, overtime, and a part-time job are not guaranteed by Janus
- I will cooperate with reasonable requests to change any inappropriate behavior
- Janus will be contacted by me if I have any problems or concerns during my U.S. stay
- I agree to honor any housing agreement that I sign for housing that has been arranged on my behalf
- If I violate housing rules and am evicted or cause damages to my housing I understand that I forfeit my housing deposit and may be responsible for additional charges or rent
- If I cannot complete the W&T Program, for any reason, I must return to my country
- I will advise Janus of my arrival date and departure date from the U.S.
- Janus International is not responsible for arranging or changing my flight travel itinerary to and from the US. I am responsible for making these arrangements and any associated costs
- My J-1 Visa cannot be converted or changed to another Visa type during my U.S. visit
- My Visa will be invalidated if I transfer from one Work and Travel Program to another
- It is likely that I will not earn enough \$ in the U.S. to cover all of my program expenses
- It is my responsibility to ask questions on any terms or details that I do not understand
- I will arrange for someone to interpret this application for me if I cannot comprehend it
- I will bring at least \$750 with me to cover 2-6 weeks of food, housing and transportation
- I understand that my attendance at the Orientation Session is required for participation
- The Health Insurance included in my fees covers the program start and end dates indicated on my DS-2019 form, unless other arrangements have been made through my overseas agency
- If I decide to extend my stay to the J-1 maximum, I need to advise Janus immediately
- I will need additional Health Insurance coverage for any extension of my stay. Insurance extension requests must be received by Janus International at least 15 days prior to my DS-2019 end date and the cost for the extension is \$2/day.
- Any requests for program (DS-2019) extension requests must be submitted to Janus International at least 30 days prior to my DS-2019 end date. Program extensions are subject to a \$35 processing fee.
- Janus arranged health insurance does not cover any pre-existing health conditions from my past
- I have written down the phone numbers I need to call in case of emergency
- In a health or other emergency, I grant Janus the authority to act as my legal guardian
- I understand and authorize any necessary medical treatments not covered by insurance
- I grant Janus the authority to act on my behalf and without any liability if I am arrested
- To maintain my employment status, I accept the right of Janus to change my location
- I understand that my host employer may have minimum work hour requirements for me as an employee, and that I will need to be flexible in working various shifts such as evenings, weekends, and holidays.
- If my actions result in my program cancellation, I will not be entitled to a refund of fees
- I am aware that the legal age for drinking alcohol in the U.S. is 21
- I am aware that it is illegal for anyone to provide alcoholic drinks to those under age 21
- Any illegal use or possession of drugs or alcohol will result in program termination
- I am aware that I may be subject to random drug testing by my employer. If I cannot pass, I may not be able to continue working for my host employer.
- It is unsafe for you to accept rides, gifts, housing, etc from people you do not know
- It is unwise to assume that other people will have your best interests and safety in mind
- I am 18 years old or older, which, in the US, makes me an adult. As an adult I will be held accountable for the forms that I sign.
- I authorize the use of my image and comments in any manner to inform associates, agencies and J-1 participants/applicants about the Work and Travel Program available through my host employer. I understand that this use may include insertion in website, brochures, short video clips and other informative printed materials about the company and the services it provides, now and in the future.

By accepting participation in this Work and Travel Program, organized and directed by Janus International Hospitality Student Exchange LLC, also referred to as Janus, you agree to indemnify and hold Janus, its employees, directors, officers, agents, coordinators, job sites and support staff, harmless from any claim of liability for injury, damage, sickness, accident, delay including any expenses incurred by Janus, its employees, directors, officers, agents, coordinators, job sites and support staff, as it relates to your employment, that may arise due to strikes, economic conditions, war, quarantine, government restrictions, or regulations.

I have read and accept the terms and conditions for J1 Work and Travel Program

Participant Name: \_\_\_\_\_

Participant Signature: \_\_\_\_\_

Date: \_\_\_\_\_